



CLAIM TO ACCOUNT OF DECEASED DEPOSITOR

DOCUMENTARY REQUIREMENTS

(Please check documents submitted)

I. For Judicial Settlement of Estate

- 1. Letter From Claimant
- 2. Certified true copy of Death Certificate
- 3. Court Order authorizing release of deposits to claimants

C. Joint "And" Accounts

1. From the Co-Depositor

- a. Certified true copy of Death Certificate
- b. BIR Certification that estate tax has been paid (or exempt from estate tax as the case may be)/Certification Authorizing Registration issued by BIR.

II. For Extra-Judicial Settlement of Estate

A. Single Account

- 1. Letter from Claimant
- 2. Certified true copy of Death Certificate
- 3. Notarized Deed of Extra Judicial Settlement (more than 1 heir) /Affidavit of Self Adjudication (1 heir)
- 4. Affidavit of Quitclaim with Indemnity Undertaking by the Heir/s
- 5. Certified true copy of marriage contract for spouse / birth certificate for child/children
- 6. Proof of Registration of Deed of Extra Judicial Settlement or Affidavit of Self Adjudication with Register of Deeds
- 7. Heir's Bond
- 8. Affidavit of Publication
BIR Certification that estate tax has been paid (or exempt from estate tax as the case may be)/Certificate authorizing registration issued by BIR.
- 9.

- c. Affidavit of Quitclaim with Indemnity Undertaking by the co-depositor.

2. From the Heir/s of the Deceased Depositor

- a. Notarized Deed of Extra Judicial Settlement/ Affidavit of Self Adjudication
- b. Affidavit of Quitclaim with Indemnity Undertaking of the Heirs
- c. Certified true copy of marriage contract/birth certificate, as applicable
- d. Proof of Registration of Deed of Extra Judicial Settlement of Estate/Affidavit of Self Adjudication with Register of Deeds
- e. Heir's Bond
- f. Affidavit of Publication
- g. BIR Certification that estate tax has been paid (or exempt from estate tax, as the case may be)/Certificate authorizing registration issued by BIR.

B. Joint "OR" Accounts

- 1. BIR Certification that estate tax has been paid (or exempt from estate tax as the case may be)/Certificate authorizing registration issued by BIR.
- 2. Certified true copy of Death Certificate
- 3. Affidavit of Quitclaim with Indemnity Undertaking by the co-depositor.

D. Additional Requirements from the representative for minor heir/s w/ share exceeding P50,000 per heir

- 1. Court order on the appointment of the representative as legal guardian over the person and property of the minor/s
- 2. Guardian's bond
- 3. Letter of Guardianship

[Handwritten notes and signatures at the bottom of the page, including a signature that appears to be 'MIA' and some illegible text.]